



AUTHORIZED  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES

**SPECIAL ITEM NO. 132-51 INFORMATION TECHNOLOGY PROFESSIONAL SERVICES**

- IT Facility Operation and Maintenance (FPDS CODE D301)
- IT Systems Development Services (FPDS CODE D302)
- IT Systems Analysis Services (FPDS Code D306)
- Automated Information Systems Design and Integration Services (FPDS Code D307)
- Programming Services (FPDS Code D308)
- IT Backup and Security Services (FPDS Code D310)
- IT Data Conversion Services (FPDS Code D311)
- Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services (FPDS Code D313)
- IT Network Management Services (FPDS Code D316)
- Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (FPDS Code D317) (All other information services belong under Schedule 76)

**Elicere, Inc.**  
**400 N Washington St. Suite 301**  
**Falls Church, VA 22046**  
**Phone: 703 237-0274 Fax: 703-237-0395**  
**Internet Address/Web Site: [www.elicere.com](http://www.elicere.com)**  
**MOD: PO-0001**  
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Contract Number: GS-35F-0154V

Period Covered by Contract: January 7, 2009 – January 6, 2014

General Services Administration  
Federal Acquisition Service

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!<sup>TM</sup> on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!<sup>TM</sup> and the Federal Acquisition Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

**Remittance**

Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

**Ordering Address:**

Elicere, Inc.  
400 N. Washington St. Suite 301  
Falls Church, VA USA 22046

**Payment Address by check:**

Elicere, Inc.  
400 N. Washington St. Suite 301  
Falls Church, VA USA 22046

**Facsimile Orders:**  
703-237-0395

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

703-237-0274 attn: Dennis Ruggeri

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System (DUNS) Number: **622600273**  
Block 30: Type of Contractor - **B. Other Small Business**  
Block 31: Woman-Owned Small Business - **No**  
Block 36: Contractor's Taxpayer Identification Number (TIN): **26-1662141**

- 4a. CAGE Code: **4Y7N6**
- 4b. Contractor **has** registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<b>132.51</b>	<b>30 Days</b>

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

- a. **Prompt Payment: 1% Propmt payment discount within 20 days, net 30**
- b. **Quantity: None offered**
- c. **Dollar Volume: 5% for Delivery orders in excess of \$1,000,000.**
- d. **Government Educational Institutions 2%**
- e. **Other: See below table**

<b>Customer Class</b>	<b>Dollar Volume Discount</b>	<b>Duration Discount</b>	<b>Spot</b>
	<b>&gt;\$1,000,000</b>	<b>&gt; 12 months POP</b>	
<b>Federal Government</b>	<b>5%</b>	<b>3%</b>	<b>TBD</b>

**Elicere, Inc offers Dollar Volume, Duration and Spot Discounts.**

**Dollar Volume Discount threshold. Any Delivery Order in excess of \$1,000,000**

**Duration Discount threshold. Any Delivery Order with a period of performance (POP) term greater than 11 months**

**Spot Discounts are on a case-by-case basis and the amount is subject to conditions existing at the time of award including, but not limited to: location, dollar volume and duration.**

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

N/A

**10. SMALL REQUIREMENTS:** The minimum dollar value of orders to be issued is \$100.00.

**11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

- Special Item Number 132-3 - Leasing of Product
- Special Item Number 132-4 – Daily / Short Term Rental
- Special Item Number 132-8 - Purchase of Equipment
- Special Item Number 132-12 – Maintenance of Equipment, Repair Service, and Repair Parts/Spare Parts
- Special Item Number 132-32 - Term Software Licenses
- Special Item Number 132-33 - Perpetual Software Licenses
- Special Item Number 132-34 – Maintenance of Software
- Special Item Number 132-51 - Information Technology (IT) Professional Services
- Special Item Number 132-52 - Electronic Commerce (EC) Services
- Special Item Number 132-53 – Wireless Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

- Special Item Number 132-50 - Training Courses

c. The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000:

- Special Item Number 132-60 – Access Certificates for Electronic Services (ACES) Program
- Special Item Number 132-61 – Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program
- Special Item Number 132-62 – HSPD-12 Product and Service Components

## **12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

## **13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS**

**REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

### **13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

## **14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

## **17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## **18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion

of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

## **23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.elicere.com>

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

## **24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

## **25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

## **26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

## **27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

**9. INDEPENDENT CONTRACTOR**

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT SERVICES AND PRICING**

<b>Cat ID</b>	<b>Elicere Labor Category</b>	<b>Labor Description</b>	<b>Qualifications</b>
1	Administrative Specialists	Assists in the preparation of management plans and reports. Coordinates schedules to facilitate completion of proposals, contract deliverables, task order review, briefings/presentations, and In Process Review preparation. Performs analysis, development, and review of program administrative operating procedures.	Minimum of two years administrative experience. Minimum of High School diploma/GED.
2	Administrative Specialists (Senior)	Develops drafts; writes and edits reports, briefs, proposals, and other documents in support of a client's requirements. Interfaces with personnel to coordinate meetings, maintain logs, records and files; provide end-user support; and perform general administrative duties. Assists in budgetary, billing, and financial management. Works independently. Communicates orally and in writing with all levels of an organization, as required.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.
3	Application Developer /Programmer	Analyzes functional business applications and design specifications for functional activities. Develops code. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.
4	Application Programmer (Junior)	Assists and participates in the design of software tools and subsystems to support reuse and domain analysis. Assists Applications Engineers and Applications Programmers to interpret software requirements, design specifications to code, and integrate and test software components.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
5	Application Systems Analyst	Formulates and defines system scope and objectives for assigned projects. Prepares detailed specifications for programs. Responsible for program design, coding, testing, debugging and documentation. Has full technical knowledge and responsibility of all phases of applications systems analysis and programming. Understands the business or function for which application is designed. Duties also include instructing, directing and checking the work of other systems analysts and programming personnel. Responsible for quality	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.

		assurance review. Responsible for directing and monitoring the work of team members.	
6	Applications Engineer (Junior)	Analyzes functional business applications and design specifications for functional activities. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
7	Applications Engineer (Intermediate)	Formulates and defines system scope and objectives through research and fact-finding to develop or modify moderately complex information systems. Prepares detailed specifications for programs. Designs, codes, tests, debugs documents and maintains programs. Works on special graphics application programs such as, but not limited to, CAD, CAD/CV, or GIS. Works on most phases of applications systems analysis and programming activities including the installation of enhancements, security features, and analytical tools, but requires instruction and guidance in other phases.	Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
8	Applications Engineer (Senior)	Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and, when appropriate, Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.	Masters Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline or higher with over six years of related experience. Equivalents: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with eight years experience.
9	Business Case Analyst	Identifies costs for existing IT systems (maintenance, operations, etc). Identifies life cycle costs for proposed IT systems (development, operations, maintenance). Performs analysis to evaluate the costs of alternative ways to accomplish functional objectives, identifies cost savings/cost avoidance associated with retirement of old system or improved performance of new system. Briefs senior Government executives on analyses.	Masters degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline or higher with over six years of related experience. Equivalents: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with eight years experience.
10	Business Case Specialist	Identifies costs for existing IT systems (maintenance, operations, etc). Identifies life cycle costs for proposed IT systems (development, operations, maintenance). Identifies cost savings/cost avoidance associated with retirement of old system or improved performance of new system. Briefs senior Government executives on analyses.	Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
11	Business Process Reengineering Specialist (Junior)	Assists with applying process improvement and reengineering methodologies and principles to conduct process modernization projects. Researches, collects, and verifies data and translates it into knowledge for use in public policies and regulations. Assists with the effective transitioning of existing	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university

		project teams and the facilitation of project teams in the accomplishment of project activities and objectives. Assists group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts.	with two years of related experience.
12	Business Process Reengineering Specialist	Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Works under the supervision and direction of an Industry/Functional Area Specialist Senior or works independently.	Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
13	Business Process Reengineering Specialist (Senior)	Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Responsible for effective transitioning of existing project teams and facilitating project teams to accomplish project activities and objectives. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts.	Masters Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline or higher with over six years of related experience. Equivalents: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with eight years experience.
14	Communications Network Manager	Evaluates communication hardware and software, troubleshoots LAN/MAN/WAN and other network related problems, and provides technical expertise for performance and configuration of networks. Performs general LAN/MAN/WAN administration, provides technical leadership in the integration and testing of complex, large scale computer integrated networks. Schedules conversions and cutovers. Oversees network control center. Supervises maintenance of systems. Coordinates with all responsible users and sites. Supervises staff.	Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
15	Communications Specialist	Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components and capabilities. Coordinates requirements with users and suppliers.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
16	Communications/Network Engineer	Provides support for technical direction and engineering expertise for communications (LAN/MAN/WAN) systems infrastructure activities, including network planning, designing, and implementing communications infrastructure requirements for buildings and systems. Ensures that adequate and appropriate planning is provided to direct building architects and planners in building communications spaces, networks, and media pathways to meet industry standards. Interfaces with internal and external customers and vendors to determine communications infrastructure needs.	Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.

17	Computer Systems Analyst	<p>Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintains hardware and software performance tuning, analyzes workload and computer usage, maintains interfaces with outside systems, analyzes downtimes, analyzes proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed. Defines the problem and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions.</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.</p>
18	Computer Systems Analyst (Junior)	<p>Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Supports developing plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed. Defines the problem and develops system requirements and program specifications from which programmers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Helps develop, in conjunction with functional users, system alternative solutions.</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.</p>
19	Computer Systems Analyst (Senior)	<p>Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and user standards, and for progress in accordance with schedules. Coordinates with appropriate levels to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. When required, provides daily supervision and direction to support staff.</p>	<p>Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.</p>
20	Configuration Management Specialist (Associate)	<p>Supports configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Supports configuration planning. Identifies and maintains the original configuration of requirements documentation, design documentation, software, and related documentation. Responsible for configuration change control. Supports the change process so that only approved and validated changes are incorporated into product documents and related software. Responsible for configuration status accounting. Tracks all problems and changes in product documents and software and reports changes and current configuration. Responsible for</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.</p>

		configuration audits. Supports audits to verify that requirements of all baselines have been met by the as-built software. Supports the Software Quality Assurance process audits.	
21	Configuration Management Specialist (Intermediate)	Responsible for configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Responsible for configuration planning. Identifies and maintains the original configuration of requirements documentation, design documentation, software, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Responsible for configuration status accounting. Tracks all problems and changes in product documents and software and reports changes and current configuration. Responsible for configuration audits. Supports audits to verify that requirements of all baselines have been met by the as-built software. Supports the Software Quality Assurance process audits.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with three years of related experience.
22	Configuration Management Specialist (Lead)	Responsible for, and leads, configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Responsible for configuration planning. Identifies and maintains the original configuration of requirements documentation, design documentation, software, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents. Responsible for configuration status accounting. Tracks all problems and changes in product documents and software and reports changes and current configuration. Responsible for configuration audits. Supports audits to verify that requirements of all baselines have been met by the as-built software.	Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
23	Database Analyst/Programmer	Supports the design, implementation, and maintenance of moderately complex databases. Includes maintenance of database dictionaries and integration of systems through database design. Works on most phases of database administration.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
24	Database Management Specialist	Provides highly technical expertise in the use of DBMS. Analyzes, evaluates, and recommends available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
25	Database Management Specialist (Senior)	Manages the development of data base projects. Plans and budgets staff and data base resources. When necessary, reallocates resources to maximize benefits. Prepares and delivers presentations on data base management systems concepts. Provides daily supervision and direction to support staff.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.

26	Deployment Manager	Supervises all personnel engaged in the operation and support of network facilities, including all communications equipment in large scale or multi-shift operations. Assigns personnel to various projects and directs their activities; reviews and evaluates their work; and prepares performance reports. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Supervises complex operations that involve two or more additional functions such as, but not limited to, network operations, systems security, systems software support, and production support activities.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
27	Deployment Technician	Assists with design, development, integration, documentation, and implementation on problems that require a thorough knowledge of the related technical subject matter for effective system deployment. Participates in all phases of systems development. Supports the application of principles and methods of the functional area to difficult problems in technical areas to arrive at automated solutions. Assists with designs, prepares technical reports and related documentation, and makes charts and graphs to record results. Helps prepare and deliver presentations and briefings as required by the task order.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
28	Deployment Technician (Senior)	Provides functional design, development, integration, documentation, and implementation assistance on problems that require a thorough knowledge of the related technical subject matter for effective system deployment. Participates in all phases of systems development. Applies principles and methods of the functional area to difficult problems in technical areas to arrive at automated solutions. Designs and prepares technical reports and related documentation and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience. Equivalents: High School diploma with nine years of specialized experience in related field.
29	Disaster Recovery Specialist	Responsible for development, testing, and implementation, as required, of the business continuity and disaster recovery plan to preserve the integrity of an organization. Duties include, but are not limited to, the following: designs and develops the Disaster Recovery Plan; works with business process reengineering-type specialists to identify key personnel and critical staffing levels; works with organization executives to recommend a rank ordering of the organization's business processes with respect to the relative importance within the organization's business domain; recommends the rank ordering of the organization's business processes with respect to vulnerability; works with Information Security-type specialists to conduct threat, risk, vulnerability assessments, and recommends disaster recovery strategies of both the IT and critical infrastructures supporting the business processes; facilitates information assurance and disaster recovery planning; evaluates the potential impact on the organization's business processes in relation to the information assurance and disaster recovery plans.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
30	Functional Analyst	Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically

		each task.	related discipline from an accredited college or university with two years of related experience.
31	Functional Analyst (Senior)	Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Provides daily supervision and direction to support staff.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
32	Hardware Specialist	Reviews computer systems in terms of machine capabilities and man-machine interface. Prepares reports and studies concerning hardware. Prepares functional requirements and specifications for hardware acquisitions. Ensures that problems have been properly identified and solutions will satisfy the user's requirements.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
33	Hardware Technician	Conducts sites surveys; assesses and documents current site network configuration and user requirements. Analyzes existing requirements and prepares specifications for hardware acquisitions. Prepares engineering plans and site installation Technical Design Packages. Develops hardware installation schedules. Prepares drawings documenting configuration changes at each site. Prepares site installation and test reports. Configures computers, communications devices, and peripheral equipment. Installs network hardware. Trains site personnel in proper use of hardware. Builds specialized interconnecting cables.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
34	Hardware Technician (Senior)	Organizes and directs hardware installations on site surveys. Assesses and documents current site network configuration and user requirements. Responsible for preparation of engineering plans and site installation Technical Design Packages. Develops hardware installation schedules. Mobilizes installation team. Responsible for preparation of drawings and documenting configuration changes at each site. Prepares site installation and test reports. Coordinates post installation operations and maintenance support.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
35	Help Desk Manager	Provides daily supervision and direction to staff responsible for phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed or deployed under this contract. Staff serves as the first point of contact for troubleshooting hardware/software PC and printer problems.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.
36	Help Desk Specialist	Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this contract or predecessors. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.	Minimum of Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline with two years of specialized experience in related field.
37	Information Engineer (Principal)	Applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or	Masters Degree or higher in Computer Science, Information Systems, Engineering, Business,

		across a major sector of the enterprise. Develops analytical and computational techniques and methodologies for problem solutions. Performs enterprise wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.	Physical Science, or other technically related discipline with over six years of related experience. Equivalents: Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with eight years experience.
38	Information Resource Management Analyst	Provides assistance with problem resolution and customer satisfaction for individual Task Orders. Performs technical and administrative efforts for tasks, including review of work products for correctness, compliance with industry-accepted standards, federal government legislative and regulatory requirements and user standards specified in Task Orders.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
39	Information Technology Consultant	Leads major portions of large or medium projects, and leads small projects autonomously. Gathers facts through research, interviewing, surveys, etc; analyzes the client's business; draws conclusions; prepares final reports; and gives presentations. Is proficient in the use of key analysis and graphics tools. Uses in-depth consultative skills and business knowledge based on accumulated experience and education aligned to meet business objectives and processes.	Masters Degree or higher in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline with over four years of related experience. Equivalents: Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with six years experience.
40	Information Technology Senior Consultant	Manages the project work as defined by the client contract. Leads medium to large complex IT projects and major phases of very large projects. Manages the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Responsible for ensuring that the project delivers to client expectations on time and to budget. Has expert knowledge of practice, consulting group, and matrixes organization operations and business objectives. Has in-depth knowledge of market/industry and service line.	Masters Degree or higher in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline with over six years of related experience. Equivalents: Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with eight years experience.
41	IT Security Specialist	Supports development of technical solutions to support client's requirements in solving moderately complex network, platform, and system security problems. Typical focus areas include analytical and engineering solutions based on federal and industry information security policy, doctrine, and regulations. Responsibilities include secure system engineering and development, including system/security requirements analysis, secure system definition, and specification development of information security policies and procedures utilizing technical and analytical skills. Also designs test beds for advanced information security hardware and software solutions.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
42	IT Security Specialist (Junior)	Establishes and satisfies system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical

		Provides leadership and guidance in the development, design, and application of solutions implemented by more junior staff members. Coordinates with senior representatives within the customer organizations to address program goals, milestones, resources, and risks. Supports common user information systems, as well as dedicated special purpose systems requiring specialized security features and procedures.	Science, or other technically related discipline from an accredited college or university with two years of related experience.
43	IT Security Specialist (Senior)	Responsible for providing customer support in solving all phases of complex information security related technical problems. Reviews and recommends information security solutions to customer problems based on an understanding of products/systems test results. Conducts systems security analysis and implementation, system engineering, electrical design, design assurance, testing, software engineering, program design, configuration management, integration, and testing of information security products and techniques. Solutions are based on a firm understanding of government/industry policy, practices, procedures, and customer requirements. Particular attention placed on Guard, Firewall, Secure Network Server, PCMCIA format security solutions, "Smart Cards", and emerging security technologies and future trends in support of information system and network security. Insures that solutions are fully compatible with or engineered into the customer's network design. Provides work direction and guidance to other personnel, ensures accuracy of the work of other personnel, operates under deadlines, and is able to work on multiple tasks.	Masters Degree or higher in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline with over six years of related experience. Equivalents: Bachelors Degree from an accredited college or university with eight years experience.
44	Information Technology Training Specialist (Junior)	Develops, implements, and maintains training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. Identifies the best approach training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
45	LAN/Deskside Support Technician	Assists in monitoring and responding to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. Provides LAN server support. Assists with installation of terminals and associated hardware. Requires knowledge of data scopes, patch panels, modems, concentrators, and associated terminals network management and security software. Develops and maintains configurations for workstations, peripherals, and cabling. Provides client assistance support for the installation and set-up of microcomputers. Provides client training in the use of hardware, software, and/or network products. Provides support in hardware, software, and/or network problem identification and resolution. Operates help desk receiving and responding to requests for assistance. Provides minor hardware maintenance support including, but not limited to; board replacement, cable switching, communications devices, microcomputers, minicomputer and mainframe display terminals, and related peripheral	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.

		devices; and develops documentation.	
46	Project Control Specialist	Responsible for all financial management and administrative activities, such as budgeting, manpower and resource planning, and financial reporting. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues, which would require a report and recommend solutions. Develops work breakdown structures; prepares charts, tables, graphs, and diagrams to assist in analyzing problems.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.
47	Project Manager	Serves as project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and assists the Program Manager in working with the ordering activity Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order-level COR(s), ordering activity management personnel, and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
48	Quality Assurance Analyst	Assists with technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and progress in accordance with schedules. Coordinates with the Project Manager and/or Quality Assurance Manager in support of problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
49	Quality Assurance Manager	Establishes and maintains a process for evaluating software and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the software life cycle. Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides daily supervision and direction to support staff.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
50	Quality Assurance Specialist	Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Develops and defines major and minor characteristics of quality, including quality, metrics and scoring parameters, and determines requisite quality control resources. Establishes and maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development life cycle.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.
51	Subject Matter Expert	Provides high level subject matter expertise for work described in the task. Provides advanced technical	Masters Degree or higher in Computer Science, Information

		<p>knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems, which require doctorate level knowledge of the subject matter for effective implementation. Participates as needed in all phases of software development with emphasis on the planning, analysis, testing, integration, documentation, training, and presentation phases. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements.</p>	<p>Systems, Engineering, Business, Physical Science, or other technically related discipline with over six years of related experience. Equivalents: Bachelors Degree from an accredited college or university with eight years experience.</p>
52	System Developer	<p>Works from specifications to develop or modify operating systems applications. Assists with design, coding, benchmark testing, modeling, simulation, debugging, and documentation of programs. Works with applications dealing with utility programs, job control language, macros, subroutines and other control modules. Works on most phases of software systems programming applications, and may require instruction and guidance in other phases.</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.</p>
53	System Operations Manager	<p>Manages computer operations. Ensures production schedules are met. Ensures computer system resources are used effectively. Coordinates the resolution of production-related problems. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. Provides users with computer output. Supervises staff operators.</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.</p>
54	System Operator	<p>Monitors and supports computer processing. Supports coordination of input, output, and file media. Distributes output and controls computer operation, which may be mainframe, mini, or client/server based.</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.</p>
55	Systems Administrator (Junior)	<p>Assists with the daily activities of configuration and operation of business systems, which may be mainframe, mini, or client/server based. Assists with optimizing system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems.</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.</p>
56	Systems Administrator	<p>Provides support in the system administration of Network, Web, and/or communication systems, including Local Area Network (LAN) and Wide Area Network (WAN) systems involving network security. This includes administration of user accounts, passwords, email, chat, and FTP. Requires comprehensive knowledge of the organization's hardware, software, and network components. Maintains servers, creates monitoring reports and logs, and ensures functionality of links. Monitors Web site for acceptable performance and user accessibility. Establishes back-ups and monitors site security. Consults with and advises network users. Coordinates network administration and performance requirements with others in the information systems function. Identifies, analyzes, and documents long-range requirements and schedules resources related to the enterprise</p>	<p>Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.</p>

		network. Responsible for configuration management and documentation of network and system topologies and/or Web site. Prepares technical implementation plans that provide integrated solutions, including actions, milestones, timelines, and critical paths required for complete solutions.	
57	Systems Architect	Establishes system information requirements using analysis from the information engineer(s) in the development of enterprise-wide or large scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces. As appropriate, ensures these systems are compatible and in compliance with the standards for open systems architectures; the Open Systems Interconnection (OSI) and International Standards Organization (ISO) reference models; and profiles of standards — such as Institute of Electrical and Electronic Engineers, Open Systems Environment, reference model — as they apply to the implementation and specification of Information Management solution of the application platform across the application program interface and external environment/software application. Evaluates analytically and systematically problems of work flows, organization, and planning; and develops appropriate corrective action.	Masters Degree or higher in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline with over six years of related experience. Equivalents: Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with eight years experience.
58	Systems Draftsman	Develops engineering drawings using computer based drawing packages, such as Aptitude. Develops engineering drawings for site plans, electrical interconnects, and mechanical plans for specialized hardware.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
59	Systems Engineer	Analyzes functional business requirements and design specifications for functional activities. Provides identification/fixing for the problems within existing systems design/implementation of new systems, enhances the existing systems and participates in analysis, design and new construction of next generation IT systems. Responsible for understanding the needs of the customers and the realities of commercially available IT products and for creating requirements that will allow implementation by the architecture and engineering team and COTS products.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
60	Systems Engineer (Senior)	Performs a variety of systems engineering tasks and activities independently, which are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
61	Technical Writer/Editor	Collects and organizes information required for preparation of user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.

62	Test Engineer (Associate)	Assists with performing formal system testing activities for a particular project or subset of a larger project under supervision of more experienced test personnel. May participate in support of user requirements for simple to moderately complex software/hardware applications under the direction of a Test Engineer (Senior). Executes defined test cases and procedures as detailed in the test documentation. Assists with the collection of data and technical information used in the development of test documentation. Assists in the development of test data to be used in performing required tests. Responsible for documentation of test results in the proper logs and/or tracking systems. Participates in selected phases of risk management assessment and software/hardware development under the direction of more experienced personnel. May participate in the development of test scripts and is responsible for ensuring proper execution of those test scripts.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with one year of related experience.
63	Test Engineer (Intermediate)	Performs analysis of documented user requirements and directs or assists in the design of test plans in support of user requirements for moderately complex to complex software/hardware applications. Reviews user application system requirements documentation; designs, defines and documents unit and application test plans; transforms test plans into test scripts and executes those scripts. May participate in all phases of risk management assessment and software/hardware development under the direction of a Test Engineer (Senior). Responsible for ensuring proper execution of test scripts and documentation of test results in test logs or defect tracking systems. Responsible for ensuring that the test designs and documentation support all applicable client, agency, or industry standards, time lines, and budgets. Responsible for the development of test data to be used in performing the required tests. Responsible that testing conclusions and recommendations are fully supported by test results.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
64	Test Engineer (Senior)	Subject Matter Expert providing testing expertise to support user requirements of complex to highly complex software/hardware applications. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design, and test tools selection. Responsible for ensuring that the test design and documentation support all applicable clients, agency, or industry standards, time lines, and budgets. Responsible for ensuring that testing conclusions and recommendations are fully supported by test results and project managers are fully informed of testing status and application deviations from documented user requirements.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with five years of related experience.
65	Voice Communications Manager	Ensures that adequate and appropriate planning is provided for remote hardware and communications facilities to develop and implement methodologies for analysis, installation and support of voice communications systems. Provides coordination in the analysis, acquisition, and installation of remote hardware and software. Interfaces with internal/external customers and vendors to determine system needs. Manages the training and efforts of a staff responsible for system and network planning and analysis activities. May include	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with four years of related experience.

		billing/chargeback responsibilities.	
66	Web Architect	Supports design and building of web sites in support of IT projects using a variety of graphics software applications, techniques, and tools. Supports designing and developing user interface features, site animation, and special effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's on-line offerings and is considered an expert in graphic design elements and the presentation of contents. Supports the design of the website to support the organization's strategies and goals relative to external communications. Provides requires understanding of web-based technologies and thorough knowledge of HTML, Photoshop, Illustrator, and/or other design related applications.	Bachelors Degree from an accredited college or university diploma with nine years of specialized experience in related field.
67	Web Content Administrator	Provides support for developing and providing content that will motivate users so that they regularly access the website and utilize it as a major source for information and decision making.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
68	Web Designer	Designs, develops, troubleshoots, debugs, and implements software code (such as HTML and JavaScript) for components of the website in support of IT projects. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Provides strong navigation and site design instincts. Knowledgeable in web development methodology to include CM and testing.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.
69	Web Software Developer	Designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, and JavaScript) for components of the website in support of IT projects. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Provides strong navigation and site design instincts. Knowledgeable in web development methodology to include CM and testing. Knowledgeable in DHS specific platforms.	Bachelors Degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline from an accredited college or university with two years of related experience.

Prices below are listed for the full 5 years of the contract awarded. Each year, prices escalate 3%. The prices shown below exclude the IFF fee.

		ELICERE- Year 1 - 2009		ELICERE- Year 2 - 2010	With 3% Escalation
ID	ELICERE Proposed Labor Category Title	ELICERE- Site Bill Rate	Govt-Site Bill Rate excludes IFF	ELICERE- Site Bill Rate	Govt-Site Bill Rate excludes IFF
1	Administrative Specialists	39.41	26.27	40.59	27.06
2	Administrative Specialists (Senior)	53.39	35.59	54.99	36.66
3	Application Developer/Programmer	92.52	61.68	95.30	63.53
4	Application Programmer (Junior)	70.93	47.29	73.06	48.71
5	Application Systems Analyst	101.09	67.39	104.12	69.41
6	Applications Engineer (Junior)	80.53	53.68	82.94	55.30
7	Applications Engineer (Intermediate)	121.71	81.14	125.36	83.57
8	Applications Engineer (Senior)	154.30	102.87	158.93	105.95
9	Business Case Analyst	121.65	81.10	125.30	83.53
10	Business Case Specialist	92.52	61.68	95.30	63.53
11	Business Process Reengineering Specialist (Junior)	94.23	62.82	97.06	64.71
12	Business Process Reengineering Specialist	168.11	112.08	173.16	115.44
13	Business Process Reengineering Specialist (Senior)	204.23	136.15	210.36	140.24
14	Communications Network Manager	135.09	90.06	139.15	92.76
15	Communications Specialist	99.17	66.11	102.14	68.10
16	Communications/Network Engineer	121.65	81.10	125.30	83.53
17	Computer Systems Analyst	116.16	77.44	119.65	79.77
18	Computer Systems Analyst (Junior)	91.25	60.83	93.99	62.66
19	Computer Systems Analyst (Senior)	148.72	99.15	153.18	102.12
20	Configuration Management Specialist (Associate)	80.53	53.68	82.94	55.30
21	Configuration Management Specialist (Intermediate)	107.39	71.59	110.61	73.74
22	Configuration Management Specialist (Lead)	144.54	96.36	148.87	99.25
23	Database Analyst/Programmer	73.67	49.12	75.88	50.59
24	Database Management Specialist	129.60	86.40	133.48	88.99
25	Database Management Specialist (Senior)	169.38	112.92	174.46	116.31
26	Deployment Manager	154.54	103.03	159.18	106.12
27	Deployment Technician	86.01	57.34	88.59	59.06
28	Deployment Technician (Senior)	123.02	82.01	126.71	84.47
29	Disaster Recovery Specialist	181.72	121.14	187.17	124.78
30	Functional Analyst	86.01	57.34	88.59	59.06
31	Functional Analyst (Senior)	146.08	97.39	150.46	100.31

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32	Hardware Specialist	80.53	53.68	82.94	55.30
33	Hardware Technician	86.01	57.34	88.59	59.06
34	Hardware Technician (Senior)	123.02	82.01	126.71	84.47
35	Help Desk Manager	106.57	71.05	109.77	73.18
36	Help Desk Specialist	70.25	46.83	72.35	48.24
37	Information Engineer (Principal)	230.27	152.36	237.18	158.12
38	Information Resource Management Analyst	91.49	60.54	94.24	62.82
39	Information Technology Consultant	168.25	111.33	173.30	115.53
40	Information Technology Senior Consultant	203.89	134.91	210.00	140.00
41	IT Security Specialist	141.97	93.93	146.23	97.48
42	IT Security Specialist (Junior)	104.96	69.45	108.11	72.07
43	IT Security Specialist (Senior)	184.36	121.98	189.89	126.59
44	Information Technology Training Specialist (Junior)	104.86	69.38	108.00	72.00
45	LAN/Deskside Support Technician	70.59	46.71	72.71	48.47
46	Project Control Specialist	91.49	60.54	94.24	62.82
47	Project Manager	172.36	114.05	177.53	118.36
48	Quality Assurance Analyst	87.65	58.00	90.28	60.19
49	Quality Assurance Manager	135.35	89.56	139.41	92.94
50	Quality Assurance Specialist	105.20	69.61	108.35	72.24
51	Subject Matter Expert	217.25	143.75	223.77	149.18
52	System Developer	88.41	58.50	91.06	60.71
53	System Operations Manager	135.35	89.56	139.41	92.94
54	System Operator	80.53	53.28	82.94	55.30
55	Systems Administrator	66.82	44.21	68.82	45.88
56	Systems Administrator (Junior)	92.52	61.22	95.30	63.53
57	Systems Architect	203.89	134.91	210.00	140.00
58	Systems Draftsman	82.10	54.32	84.56	56.37
59	Systems Engineer	120.04	79.42	123.64	82.43
60	Systems Engineer (Senior)	146.32	96.81	150.71	100.47
61	Technical Writer/Editor	77.79	51.47	80.12	53.41
62	Test Engineer (Associate)	81.90	54.19	84.35	56.24
63	Test Engineer (Intermediate)	105.47	69.79	108.64	72.42
64	Test Engineer (Senior)	132.61	87.75	136.59	91.06
65	Voice Communications Manager	135.35	89.56	139.41	92.94
66	Web Architect	168.25	111.33	173.30	115.53
67	Web Content Administrator	99.37	65.75	102.35	68.24
68	Web Designer	114.45	75.73	117.88	78.59
69	Web Software Developer	143.58	95.00	147.89	98.59

		ELICERE- Year 3 -2011	With 3% Escalation	ELICERE- Year 4 - 2012	With 3% Escalation
ID	ELICERE Proposed Labor Category Title	ELICERE- Site Bill Rate	Govt-Site Bill Rate excludes IFF	ELICERE- Site Bill Rate	Govt-Site Bill Rate excludes IFF
1	Administrative Specialists	41.81	27.66	43.06	28.71
2	Administrative Specialists (Senior)	56.64	37.48	58.34	38.89
3	Application Developer/Programmer	98.16	64.95	101.10	67.40
4	Application Programmer (Junior)	75.25	49.79	77.51	51.68
5	Application Systems Analyst	107.24	70.95	110.46	73.63
6	Applications Engineer (Junior)	85.43	56.53	87.99	58.67
7	Applications Engineer (Intermediate)	129.12	85.43	132.99	88.66
8	Applications Engineer (Senior)	163.70	108.31	168.61	112.40
9	Business Case Analyst	129.06	85.39	132.93	88.62
10	Business Case Specialist	98.16	64.95	101.10	67.40
11	Business Process Reengineering Specialist (Junior)	99.97	66.15	102.97	68.65
12	Business Process Reengineering Specialist	178.35	118.01	183.70	122.47
13	Business Process Reengineering Specialist (Senior)	216.67	143.37	223.17	148.78
14	Communications Network Manager	143.32	94.82	147.62	98.41
15	Communications Specialist	105.20	69.61	108.36	72.24
16	Communications/Network Engineer	129.06	85.39	132.93	88.62
17	Computer Systems Analyst	123.24	81.54	126.94	84.62
18	Computer Systems Analyst (Junior)	96.81	64.06	99.71	66.48
19	Computer Systems Analyst (Senior)	157.78	104.39	162.51	108.34
20	Configuration Management Specialist (Associate)	85.43	56.53	87.99	58.67
21	Configuration Management Specialist (Intermediate)	113.93	75.38	117.35	78.23
22	Configuration Management Specialist (Lead)	153.34	101.46	157.94	105.30
23	Database Analyst/Programmer	78.16	51.72	80.50	53.67
24	Database Management Specialist	137.48	90.97	141.60	94.41
25	Database Management Specialist (Senior)	179.69	118.90	185.08	123.39
26	Deployment Manager	163.96	108.48	168.88	112.58
27	Deployment Technician	91.25	60.37	93.99	62.65
28	Deployment Technician (Senior)	130.51	86.35	134.43	89.61
29	Disaster Recovery Specialist	192.79	127.56	198.57	132.38
30	Functional Analyst	91.25	60.37	93.99	62.65
31	Functional Analyst (Senior)	154.97	102.55	159.62	106.42
32	Hardware Specialist	85.43	56.53	87.99	58.67
33	Hardware Technician	91.25	60.37	93.99	62.65

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34	Hardware Technician (Senior)	130.51	86.35	134.43	89.61
35	Help Desk Manager	113.06	74.81	116.45	77.64
36	Help Desk Specialist	74.52	49.32	76.76	51.18
37	Information Engineer (Principal)	244.30	161.64	251.63	167.75
38	Information Resource Management Analyst	97.07	64.21	99.98	66.64
39	Information Technology Consultant	178.50	118.11	183.86	122.57
40	Information Technology Senior Consultant	216.30	143.12	222.79	148.53
41	IT Security Specialist	150.62	99.65	155.14	103.41
42	IT Security Specialist (Junior)	111.35	73.67	114.69	76.46
43	IT Security Specialist (Senior)	195.59	129.41	201.46	134.30
44	Information Technology Training Specialist (Junior)	111.24	73.60	114.58	76.38
45	LAN/Deskside Support Technician	74.89	49.55	77.14	51.42
46	Project Control Specialist	97.07	64.21	99.98	66.64
47	Project Manager	182.86	121.00	188.35	125.57
48	Quality Assurance Analyst	92.99	61.54	95.78	63.86
49	Quality Assurance Manager	143.59	95.01	147.90	98.60
50	Quality Assurance Specialist	111.60	73.85	114.95	76.64
51	Subject Matter Expert	230.48	152.51	237.39	158.27
52	System Developer	93.79	62.06	96.60	64.41
53	System Operations Manager	143.59	95.01	147.90	98.60
54	System Operator	85.43	56.53	87.99	58.67
55	Systems Administrator	70.88	46.91	73.01	48.68
56	Systems Administrator (Junior)	98.16	64.95	101.10	67.40
57	Systems Architect	216.30	143.12	222.79	148.53
58	Systems Draftsman	87.10	57.62	89.71	59.80
59	Systems Engineer	127.35	84.26	131.17	87.45
60	Systems Engineer (Senior)	155.23	102.70	159.89	106.58
61	Technical Writer/Editor	82.52	54.60	85.00	56.66
62	Test Engineer (Associate)	86.88	57.50	89.49	59.67
63	Test Engineer (Intermediate)	111.90	74.03	115.26	76.83
64	Test Engineer (Senior)	140.69	93.09	144.91	96.60
65	Voice Communications Manager	143.59	95.01	147.90	98.60
66	Web Architect	178.50	118.11	183.86	122.57
67	Web Content Administrator	105.42	69.76	108.58	72.40
68	Web Designer	121.42	80.34	125.06	83.38
69	Web Software Developer	152.33	100.79	156.90	104.60

		ELICERE- Year 5 - 2013	With 3% Escalation		
ID	ELICERE Proposed Labor Category Title	ELICERE- Site Bill Rate	Govt-Site Bill Rate excludes IFF		
1	Administrative Specialists	44.35	29.57		
2	Administrative Specialists (Senior)	60.09	40.06		
3	Application Developer/Programmer	104.13	69.42		
4	Application Programmer (Junior)	79.84	53.23		
5	Application Systems Analyst	113.77	75.84		
6	Applications Engineer (Junior)	90.63	60.43		
7	Applications Engineer (Intermediate)	136.98	91.32		
8	Applications Engineer (Senior)	173.67	115.77		
9	Business Case Analyst	136.92	91.28		
10	Business Case Specialist	104.13	69.42		
11	Business Process Reengineering Specialist (Junior)	106.06	70.71		
12	Business Process Reengineering Specialist	189.21	126.14		
13	Business Process Reengineering Specialist (Senior)	229.87	153.24		
14	Communications Network Manager	152.05	101.36		
15	Communications Specialist	111.61	74.41		
16	Communications/Network Engineer	136.92	91.28		
17	Computer Systems Analyst	130.75	87.16		
18	Computer Systems Analyst (Junior)	102.70	68.47		
19	Computer Systems Analyst (Senior)	167.39	111.59		
20	Configuration Management Specialist (Associate)	90.63	60.43		
21	Configuration Management Specialist (Intermediate)	120.87	80.58		
22	Configuration Management Specialist (Lead)	162.68	108.46		
23	Database Analyst/Programmer	82.92	55.28		
24	Database Management Specialist	145.85	97.24		
25	Database Management Specialist (Senior)	190.63	127.09		
26	Deployment Manager	173.95	115.96		
27	Deployment Technician	96.81	64.53		
28	Deployment Technician (Senior)	138.46	92.30		
29	Disaster Recovery Specialist	204.53	136.35		
30	Functional Analyst	96.81	64.53		
31	Functional Analyst (Senior)	164.41	109.61		
32	Hardware Specialist	90.63	60.43		
33	Hardware Technician	96.81	64.53		

34	Hardware Technician (Senior)	138.46	92.30		
35	Help Desk Manager	119.94	79.97		
36	Help Desk Specialist	79.06	52.72		
37	Information Engineer (Principal)	259.18	172.78		
38	Information Resource Management Analyst	102.98	68.64		
39	Information Technology Consultant	189.38	126.25		
40	Information Technology Senior Consultant	229.47	152.99		
41	IT Security Specialist	159.79	106.51		
42	IT Security Specialist (Junior)	118.13	78.75		
43	IT Security Specialist (Senior)	207.50	138.33		
44	Information Technology Training Specialist (Junior)	118.02	78.67		
45	LAN/Deskside Support Technician	79.45	52.96		
46	Project Control Specialist	102.98	68.64		
47	Project Manager	194.00	129.34		
48	Quality Assurance Analyst	98.65	65.78		
49	Quality Assurance Manager	152.34	101.56		
50	Quality Assurance Specialist	118.40	78.94		
51	Subject Matter Expert	244.51	163.02		
52	System Developer	99.50	66.34		
53	System Operations Manager	152.34	101.56		
54	System Operator	90.63	60.43		
55	Systems Administrator	75.20	50.14		
56	Systems Administrator (Junior)	104.13	69.42		
57	Systems Architect	229.47	152.99		
58	Systems Draftsman	92.40	61.59		
59	Systems Engineer	135.11	90.07		
60	Systems Engineer (Senior)	164.69	109.78		
61	Technical Writer/Editor	87.55	58.36		
62	Test Engineer (Associate)	92.17	61.46		
63	Test Engineer (Intermediate)	118.72	79.13		
64	Test Engineer (Senior)	149.26	99.50		
65	Voice Communications Manager	152.34	101.56		
66	Web Architect	189.38	126.25		
67	Web Content Administrator	111.84	74.57		
68	Web Designer	128.81	85.88		
69	Web Software Developer	161.61	107.74		

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

#### PREAMBLE

Elicere, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

#### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Dennis Ruggeri 400 N. Washington St. Suite 301, Falls Church, VA 22046 tel:(703)237-0274, fax: (703)237-0395, email: druggeri@elicere.com.**



BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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**BASIC GUIDELINES FOR USING  
"CONTRACTOR TEAM ARRANGEMENTS"**

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.